

AMOUNT 342

# RECEIVED OF PETTY CASH

FOR

CHARGE TO

APPROVED BY

RECEIVED BY

FORM NO. 2690 "THE EFFICIENCY LINE"

STATINTL

- EXPENSE VOUCHER

STATINTL

No.

Date 10-18-61

NAME [REDACTED] PURPOSE Supplies

DATE TRIP STARTED 10-16-61 AM DATE TRIP ENDED 10-16-61 PM

## TRANSPORTATION

CHARGE CASH Charge Pd. Check

Ticket #	Via	Ticketed Travel Itinerary Refund	Charge	Cash	Check

## RENTED AUTOS

Agency & Dates

Billing No.

Parking

Tolls (road, tunnel, bridge, ferry)

## PRIVATE AUTO

Itinerary & Miles 13 miles Porto Rico up

Parking

Tolls (road, tunnel, bridge, ferry)

## TAXIS

Itinerary & Fare (include tips)

## LIVING EXPENSES

Hotel (name & no. of nights)

Meals(#)

Tips on Meals, Porters, etc.

Telephone Calls

Miscellaneous

## PER DIEM

## OTHER EXPENSE

Total Expense

Less Advance

Amount Due

STATINTL

STATINTL

SIGNED

DATE 10-18-61